

ELMBRIDGE BOROUGH COUNCIL

MINUTES of PROCEEDINGS at a MEETING of the COUNCIL held on
Wednesday, 3rd December, 2008.

Members of the Council:

- * N.C. Cooper (Mayor)
- * J.A. Vickers (Deputy Mayor)

* D.J. Archer	* M. Axton	* J. Bartlett
* M.J. Bennison	* J. Browne	* J.V.C. Butcher
* J.C. Cartwright	* B.J.F. Cheyne	* R.E. Cole
* Lara Conaway	* Mrs. E. Cooper	* M.A. Courtney
* Ms. B.A. Cowin	* Mrs. C.J. Cross	* T.C. Crowther
* G.P. Dearlove	* S. Dodsworth	* I.T. Donaldson
* I. Donaldson	* V.G. Eldridge	* Mrs. C. Elmer
* C.J. Elmer	* B. Fairbank	* Mrs. J. Fuller
* Mrs. C. Gibbins	* T.J.C. Grey	* P.M. Harman
* S. Hawkins	* A.J. Hopkins	* Mrs. S.R. Kapadia
* A.H. Kopitko	Rachael I. Lake	* D.M. Lowe
* Mrs. R.J.M. Lyon	* M. Macleod	* J.L. Mulder
* Mrs. M. Odone	* Dr. D. Oliver	* J. O'Reilly
* D. Packer	* D.E. Palmer	* T. Popham
* Mrs. K. Randolph	* Mrs. L. Robertson	* C.R. Sadler
S.J. Selleck	Mrs. L. Sharp	* J.G. Sheldon
* Mrs. M.C. Sheldon	* Mrs. T. Shipley	* Ms. J.J. Sutton
* R.H. Taylor	* D. Tipping	* Mrs. J.R. Turner
* D.J. Walsh	* S.J.E. Wells	* B. White
* R.G. Whittaker		

* denotes attendance

The meeting opened with prayers led by the Reverend Carole Bourne of St. Mary's Church, East Molesey.

1. DECLARATIONS OF INTEREST

J. Browne declared a personal and prejudicial interest in agenda item 7 (m) and specifically the item relating to the Market Pay Review (Minute Nos. 15 and 17 of the Report of the Cabinet held on 19th November, 2008, refer), by virtue of his wife being an Officer of the Council. He indicated that he would leave the room if the matter was discussed. In the event there was no discussion of the matter thereon.

2. MINUTES

RESOLVED that the Minutes of the meeting of the Council held on 8th October, 2008 having been printed and circulated, be taken as read and signed as a true record.

3. MAYOR'S ANNOUNCEMENTS

The Mayor and Mayoress had great pleasure in opening all kinds of fairs and events; attending various Annual General Meetings; and being to numerous other functions across the Borough.

In particular, they attended an event at Wisley Village where they had the pleasure of meeting some 70 members of the Lombard Branch, and had visited the Molesey Boat Club where they were able to meet the Borough's successful Olympians.

Other memorable engagements had included the recent Remembrance service; visiting the Chapel of Rest at Cobham Cemetery, which had been renovated by Officers as part of the Council's Community Time initiative; and visiting the Elmbridge Museum.

Finally, the Mayor reminded Members that the Carol Concert would take place on 10th December, 2008 at 7.00 p.m. at St. Mary's Church, East Molesey.

4. LEADER'S QUESTION TIME

(a) Question asked by S.J.E. Wells to the Leader of the Council, R.H. Taylor

'At the Cabinet Meeting of 24th September it was decided, in principle, to set up, in the current financial year, the £1m+ Elmbridge Civic Improvement Fund for the 'improvement, enhancement and regeneration of the Borough of Elmbridge'; in particular, 'by ensuring that the Borough offers an attractive business environment, especially on our village and town centres'.

What is the status of this fund now?'

Response given by R.H. Taylor

The situation is unchanged to what it has always been. The Civic Improvement Fund is actually our LABGI funds that we can use for encouraging local businesses where there is a mix of community gains as a result. The report at Cabinet in September explored dividing it between various Wards, Towns and Villages in Elmbridge however we felt it more appropriate to have a single fund going forward. So it's exactly as it has been for the last few years and any business can apply for funds accordingly.

Supplementary Question by S.J.E. Wells

Does that mean therefore that any business can apply right now? Are there any rules and regulations or application periods? Can I have some sort of assurance that this money will be used to the benefit of business in the Borough and one use of it could be to fund the remaining monies required for the Esher Shuttle Bus pilot.

Response given by R.H. Taylor

Yes, any business can apply and if it has a business and community benefit then they will be considered. The Chief Executive and myself earlier this year contacted business communities within our Borough and explained about the funds and the sorts of things that might be attractive to them.

(b) Question asked by C.R. Sadler to the Leader of the Council, R.H. Taylor

'Given the backdrop of large reductions in official interest rates recently, will the Leader advise Members how much income the Council has budgeted it will receive in Interest on Balances in 2008/2009, how much the Council now estimates it will actually receive as Interest on Balances in 2008/2009, and how much it currently estimates it will receive as Interest on Balances in 2009/2010.'

Response given by R.H. Taylor

The Councils' 2008/09 approved budget includes £2.37 million for Interest on Balances.

By taking advantage of market conditions over the last 8 months and locking in advantageous rates of interest the current estimate is that the interest on balances will be approximately £450,00 more than the Original Estimate as reported in the Revenue Budget Update to Cabinet on the 19 November. So our total income for this fiscal year at the moment looks like being in the order of £2.82 million.

For next year well as we all know interest rates are being cut drastically and while a significant proportion of the councils surplus funds have been invested for a longer period of time at high interest rates, it is likely that the 2009/10 Interest on Balances will be significantly lower than this year's Original Estimate.

We are reluctant to hazard a guess at this moment in time but I think you will receive the first guestimate next week at the Finance Meeting so you will get an idea as to where we think its going.

Supplementary Question by C.R. Sadler

I thank Councillor Taylor for his response. Clearly the interest on balances is a significant part of current income and the fact that we are unable to or unwilling to project it is a little bit cause for concern. But I just wonder as far as he is able to, to what extent does he think that downturn, as yet unestimated, will have an impact on the budget setting process over the next 2 to 3 months. We haven't actually received any forecasts in terms of papers put before this Council since July and things as Members will appreciate have moved on dramatically since then.

Response given by R.H. Taylor

As I said just a moment ago, the first preliminary papers will come to the Finance Panel next week and you will see them there. The estimates will be up to date and more accurate and I really can't add anymore to that.

(c) Question asked by D.M. Lowe to the Leader of the Council, R.H. Taylor

'Can the Leader please advise which service improvements have been, and are anticipated to be, delivered in the 2nd half of this Council Year under the Customer

Service Improvement Programme?

Response given by R.H. Taylor

Work anticipated to be delivered in the 2nd half of this fiscal year include:

- Improvements to main reception area within Civic Centre;
- Provision of a new information service at Walton library, following training;
- Analysis and advice of impact on customer service in relation to Enhanced Bin Collection;
- 2nd phase of the implementation of the public notice boards;
- Trial of a corporate complaints logging system;
- New corporate complaints policy (following recommendation by Customer Service Excellence assessment);
- Trial of a set of questions to measure customer satisfaction in all customer satisfaction surveys;
- Revision of web pages in accordance with Socitm action plan;
- Revised customer care leaflets and posters;
- Strategy for reporting performance on NI 14 (avoidable contact) to the Audit Commission for March 2009;
- Revised violence awareness policy; and
- Revised email response policy.

You may be aware that in preparation for the accreditation of Customer Service Excellence award, the standard that now replaces Chartermark, we have developed a corporate toolkit that includes a set of evidence that can be re-used by all services seeking accreditation within a set period. This set of evidence has been assessed as part of the Community Support Services recent application and has been approved. This means that services seeking accreditation up until May 2009 will not have to resubmit corporate evidence as they used to under Chartermark. This evidence will be refreshed on an on-going basis and will reduce the resources required to submit it with each application.

Supplementary Question by D.M. Lowe

I think as you are aware the CSIP programme was set up a while back as a somewhat subsidiary to the CRM / IEG Programmes and the main thrust of it were that they were Officer led and various Councillors on the Working Group played the role of critical friend with an Officer providing a very clear lead on a lot of matters and there was a lot of very open discussions and constructive formulation of ideas for the future. I am aware that this person has now left the Council but there were some critical initiatives and I am pleased to hear about the Chartermark one because that one was one of them where we were expecting some open dialogue on those things as a two way process. I Chair that Group and trying to get a meeting arranged has been very difficult so when will there be the next meeting with Councillors as well as Officers.

Response given by R.H. Taylor

I wasn't aware there was a problem with that but if we speak afterwards we will try and

resolve that with immediate effect.

(d) Question asked by M. Macleod to the Leader of the Council, R.H. Taylor

'The Council's move towards more effective recycling with less residual waste going to landfill is very welcome in environmental terms. Can the Leader tell us what special measures will be taken to meet the needs of residents for whom a change to fortnightly residual waste collection may present genuine problems – particularly large families with infants in nappies, and families living in small terraced houses where there is no space for additional or bigger wheelie bins?'

Response given by R.H. Taylor

Well you might have been more sensible to ask your Leader, Councillor Macleod as he heads the Recycling Task Group. There are lots of issues we still have to resolve in the enhanced bin collection system. In terms of large families with young children with nappies, the Task Group I believe are considering providing these homes with a second wheeled bin during the period they have young children. In fact I wasn't aware of that until today but I understand Mole Valley operate this system and it works very well. And for those of you who have been in the Members' Room this evening you should have a card inviting you to a presentation on the 16th December, 2008 where quite a lot of the issues and problems and improvements of this waste collection service will be fully explained.

In terms of terraced properties, the Council already provides a dispensation of approximately 1,000 homes where we don't use wheelie bins we still collect waste from plastic sacks. At present properties already using a wheelie bin may switch to a larger bin if they so wish but we are not actually expecting more bins other than families with young children. The food collection bins are really tiny and they can be emptied at regular intervals.

Supplementary Question by M. Macleod

I am aware that we already produce some excellent information about recycling but I would really like us to be reassured that there is going to be some two-way communication arrangements, for example by a dedicated and well publicised helpline, so that people can resolve their issues and if all else fails, will it be possible for any household that is having real problems to be included in the list of properties where there are bespoke arrangements for collection.

Response given by R.H. Taylor

I totally agree with your sentiments of course there will be two-way communication. We hope to learn from all the other Boroughs that have already introduced alternative weekly collection and that is why we are introducing an enhanced bin collection service. We have managed to refine it, the conditions and timing is right for doing it and I think you will find next week's presentation extremely useful. It will set the scene on how we are going to go about the enhanced bin collection system, how we will attempt to educate our residents, how we will inform them of what is happening and how they participate so hopefully all your aspirations will be met.

(e) Question asked by M. Macleod to the Leader of the Council, R.H. Taylor

‘Can the Leader tell us the predicted impact on long-stay car parking in Town Centre Car Parks of the increase in parking charges for four hours or over, from 5 January 2009, and the strategic measures being taken to ensure that the displaced long-stay parking does not simply clog up nearby residential roads, in areas such as Weybridge North?’

Response given by R.H. Taylor

The new charges we are bringing in in the Villages increases long term all day car parking from £4 to £5 principally to bring them in line with the nearer station because we have found village car parks particularly are being used because they are simply cheaper to park in. The structured system of charging for parking has been brought in under the recommendation, if you remember, of our consultants and it is designed for shoppers with quick turnover. Most people who will park all day as a one-off are usually business people. Very few people are going to pay £8 a day in the short-term car parking areas just to do shopping. Those who park regularly can buy a season ticket and that is really excellent value. They get 60% off and they can park for less than £2 a day which in this day and age has to be very good value indeed. We don't anticipate any displaced cars in places like Weybridge North due to Churchfields because I think there is a very good turnover of cars there anyway. People who park there all day are normally season ticket holders.

Supplementary Question by M. Macleod

I thank the Leader for his response but certainly the feeling in Weybridge North is rather different about the impact of these price increases. I know the asymmetric nature of them was by increasing the long-term element rather than reducing the short-term element. Now the Council's own figures show a clear link between big price increases and reduced car park use. What would you say to people in Weybridge North who cannot understand the lack of strategic co-ordination behind such a big increase in the cost of long stay car parking in town centres when the earliest possible date for implementing CPZ extension is over a year away and there are no alternative long-term arrangements.

Response given by R.H. Taylor

I believe the people of Weybridge North are probably worrying unnecessarily. We don't see a link of displaced cars from Churchfield in Weybridge North especially. I think the comparison with the car parks in the stations is quite different and I think there are quite different reasons for why people have stopped using or suddenly reduced usage of car parks in the stations, same as they are suffering in Woking and Guildford and everywhere else in the South East. So I am not too sure that your assumption is quite correct and I would argue it isn't.

Further Supplementary Question by C.R. Sadler

I am interested in the discussions and the reference to the advice of the consultants. It was my understanding that following a report by a Task Group to the Environmental

Affairs Overview and Scrutiny Committee earlier this year that the consultants were still in the process of finalising their report, which has not yet been submitted either to the Task Group or to Overview and Scrutiny Committee or to the Cabinet. Is it not premature to have imposed 25% increases which may lead to the sorts of aggravation in residential roads that are near to town centres?

Response given by R.H. Taylor

You are not quite correct, it was a complete report. We have decided as a Council we might like to extend that report to look at other factors. As it happens Surrey County Council decided that it was unnecessary for them to learn anymore. They knew what needed to be done and it was simply a case of applying resources to roll out CPZs in particularly Walton, Long Ditton, Weybridge North and various other places and unfortunately that's not within the remit or control of this Council. You will remember at the last Council meeting so frustrated were we as an Administration that we funded Surrey County Council to speed up CPZ measures particularly in Walton because they are urgent. Maybe a few months down the road we should consider other areas if it might improve the situation. I think the Traffic Orders for Weybridge North may have been published.

Further Supplementary Question by M.A. Courtney

I was surprised to hear from the Leader of the Council that car park charges have gone up from 25%, because I was in a car park this afternoon which was less than 50% full. It had been a very well used car park where we were looking at a sign that said the daily charge was £1.70 a day was now going up to £4. However, what I was surprised about, was that the statement by the Leader that his assumption that cars were not displaced into outside roads was better than Councillor Macleod's view that it might happen and did happen in some areas. Would it not be a good idea if we did have some hard facts and studies to reassure us on that point so we could go to our electors and tell them that they won't have cars parked in their roads due to the increase in car parking charges.

Response given by R.H. Taylor

Well Councillor Macleod was specifically referring to Weybridge North and I think that is a case where cars will not be displaced. There may very well be cars displaced in other areas and as you know there is a comprehensive programme of CPZs etc., yellow lining to be rolled out by County as soon as resources allow. Hopefully these problems will be resolved. And as you also know, we have had this discussion on many occasions in the past. We are faced with the situation that we have, we didn't bring in car parking charges in this Borough, Members on the other side of the Chamber did. They did it without co-ordinating with Surrey County Council and I am afraid we have to live with that. We are trying to put it right, we are working with them and we have even given them money to speed it up. It's very difficult for us to judge what more we can do.

(f) Question asked by M. Macleod to the Leader of the Council, R.H. Taylor

'With the welcome progress on taking over roadside verge maintenance from Surrey County Council, can the Leader tell us what is being done to coordinate the cutting of adjacent areas of grass which previously were mown separately by Surrey CC and

Elmbridge BC, and how this will take into account the different mowing regimes needed for civic tidiness, wildlife conservation, and traffic safety?’

Response given by R.H. Taylor

Our first priority is to take back the part of the streetscene, the verge cutting and the grass cutting offered to us by Surrey County Council and there have been problems along the lines, a hurdle or two, and difficulties, and we are still hopeful although we are getting very close to the deadline of taking the service on the 1st January, 2009. Thereafter once we have it, you are quite right, we need to co-ordinate all our services so that grass is cut the same time with the same contractor and have some co-ordination. I rather assumed your question also included areas we don't own like Elmbridge Housing Trust areas and that is on our agenda. We would like to discuss with them how we might do everything together, but our first priority is to get the service agreed and hopefully we will in the next few days, and thereafter we will be applying our minds to how we implement it in accordance with your aspirations.

Supplementary Question by M. Macleod

Does the Leader have a view of the possibility of the Council inviting greater local consultation on this matter so we can make best use of local knowledge and getting the right mowing regimes in place in specific areas?

Response given by R.H. Taylor

Yes, we will consult with all bodies to get the best result. I think we are all confident that when we get this service back it will be a substantial improvement.

Further Supplementary Question by J. Bartlett

Could the Leader also consider when we are talking about verge maintenance the importance of replacement of worn out grass after building operations, which at the moment are suffering in a number of areas of the Borough and more importantly the possibility of Elmbridge taking over the responsibility of Tree Preservation Orders in the verges.

Response given by R.H. Taylor

I understood that in respect of the replacement of worn out grass on the verges, I think we need to have a more in depth conversation with Mr. Parker, Head of Town Planning, about how we can co-ordinate that because certainly there have been instances where the County have decided to tarmac over pavements and we have lost our verges. On the issue of trees, that is rather trickier. Trees are a big problem and I can't give you a definitive answer to what you would like. We are still talking about trees and how we might do that, whether we take some, none or part, if we take part it gets more difficult. A lot more discussions need to take place before I can give you a definitive answer on that.

5. 2009/10 COUNCIL TAX BASE

The Portfolio Holder for Resources introduced the item and confirmed that there had

been no changes to the figures as detailed within the report, following final calculations of the position as at 30th November, 2008.

RESOLVED that the Council Tax Bases (Band 'D' equivalents for tax setting purposes) for the Elmbridge Area in respect of the year 2009/10 be approved as follows:

For the whole Borough	62,101 dwellings
For the area of the Borough covered by Claygate Parish Council	3,386 dwellings

6. NOMINATION TO THE SOUTH EAST REGIONAL COUNCIL OF THE ARTS COUNCIL ENGLAND

The Portfolio Holder for Leisure and Culture introduced the report regarding the nomination of a Member of the Council to the South East Regional Council of the Arts Council England. Mrs. S.R. Kapadia indicated that should the Council support her re-nomination, then it could do so on the basis of a further term of office for up to 4 years, subject to her re-election to the Council in 2010, and to liaise with the Arts Council England at that time. Members considered this and accordingly,

RESOLVED that Mrs. S.R. Kapadia be nominated to the South East Regional Council of the Arts Council England for a further term of office.

7. REPORTS OF CABINET AND COMMITTEES

RESOLVED that, subject to the amendments noted below, the reports and recommendations of the Cabinet and the following Committees at the meetings held on the dates shown, be adopted:

PLANNING COMMITTEE	7 th October, 2008
INDIVIDUAL CABINET MEMBER DECISION MAKING	15 th October, 2008
INDIVIDUAL CABINET MEMBER DECISION MAKING	21 st October, 2008
CORPORATE AFFAIRS OVERVIEW AND SCRUTINY COMMITTEE	30 th October, 2008
COMMUNITY AFFAIRS OVERVIEW AND SCRUTINY COMMITTEE	4 th November, 2008
LICENSING COMMITTEE	10 th November, 2008
PLANNING COMMITTEE	11 th November, 2008
INDIVIDUAL CABINET MEMBER DECISION MAKING	12 th November, 2008
AUDIT AND STANDARDS COMMITTEE	12 th November, 2008

ENVIRONMENTAL AFFAIRS
OVERVIEW AND SCRUTINY
COMMITTEE

13th November, 2008

INDIVIDUAL CABINET MEMBER
DECISION MAKING

18th November, 2008

PLANNING COMMITTEE

18th November, 2008

Pages 309/310

PLANNING APPLICATION 2008/0729 –
SANDOWN PARK, PORTSMOUTH ROAD,
ESHER

In moving the Planning Committee report and recommendations, B.J.F. Cheyne provided an update to the Council on matters relating to the planning application before them, namely, that one late letter had been received from the Warren Close Residents' Association objecting to the application; a reference to the plans and diagrams placed in the Council Chamber in addition to the full report contained within the Agenda papers; that a site visit for Members had taken place; that the Planning Officer, Mr. G. Speller was present to respond to any technical matters and questions; and that the application would be referred to the Secretary of State should the Council decide to grant permission.

The Mayor indicated that he would allow 'committee rules' to apply for the debate and consideration of the application.

J.V.C. Butcher sought clarification as to whether a condition should be added to any grant of permission requiring that the applicant satisfy the Council that it has agreed with Surrey County Council, and paid an appropriate financial contribution, to ensure there will be no adverse impact on traffic in Esher as a result of this development and of the extra movements generated by increased use of Sandown Park, on which basis Sandown Park bases its claim of very special circumstances.

Mr. G. Speller, the Planning Officer present confirmed that there was provision of an infrastructure payment contained within the application, and that, in respect of traffic movements, as set out within paragraph 85 of the application (page 312/16 of the Council Agenda refers) the conclusions of the revised traffic assessment were considered acceptable by the County Council as the Highways Authority.

Following detailed consideration of the application, a number of Members requested a recorded vote for the approval of the application, whereupon there voted:

In support:

D.J. Archer, J. Browne, J.C. Cartwright, B.J.F. Cheyne, R.E. Cole, Ms. B.A. Cowin, Mrs. C.J. Cross, G.P. Dearlove, S. Dodsworth, I. Donaldson, V.G. Eldridge, Mrs. C. Elmer, C.J. Elmer, Mrs. J. Fuller, T.J.C. Grey, A.H. Kopitko, M. Macleod, J.L. Mulder, Mrs. M. Odone, Dr. D. Oliver, J. O'Reilly, D. Packer, D.E. Palmer, Mrs. L. Robertson, Mrs. M.C. Sheldon, J.G. Sheldon, Ms. J.J. Sutton, Cllr. R.H. Taylor, Cllr. B. White and Cllr. R.G. Whittaker. (30)

Against:

M. Axton, J. Bartlett, Mrs. E. Cooper, M.A. Courtney, T.C. Crowther, I.T. Donaldson, B. Fairbank, Mrs. C. Gibbins, P.M. Harman, A.J. Hopkins, Mrs. S.R. Kapadia, D.M. Lowe, Mrs. R.J.M. Lyon, Mrs. K. Randolph, C.R. Sadler, Mrs. T. Shipley, Mrs. J.R. Turner and D.J. Walsh. (18)

Abstain:

M.J. Bennison, J.V.C. Butcher, Ms. L. Conaway, N.C. Cooper, S. Hawkins, T. Popham, D. Tipping and S.J.E. Wells. (8)

Accordingly, the Mayor declared that the application as detailed in the Agenda was

APPROVED.

CABINET

19th November, 2008

Pages 317 / 318

MEMBERS' ALLOWANCES: REPORT OF
THE INDEPENDENT REMUNERATION
PANEL

C.R. Sadler, seconded by S.J.E. Wells, moved the following amendment:

“That the words ‘with the following exception: The Basic and Special Responsibility Allowances should not be increased with effect from 1st April, 2009 but should continue at their current level in order to protect the Council’s front line services’ should be added to the present recommendation on Page 318.”

Arising from discussion on the matter, J. Browne, seconded by T.J.C. Grey proposed that C.R. Sadler and S.J.E. Wells be asked to consider revising their amendment by way of the deletion of the words “in order to protect the Council’s front line services”.

C.R. Sadler and S.J.E. Wells agreed to this proposed revision and following a show of hands, the Mayor declared the revised amendment to be CARRIED.

Pages 319/320

INTERIM REPORT AND
RECOMMENDATIONS OF THE
IMPROVING RECYCLING AND
COMPOSTING TASK GROUP

B. Fairbank, seconded by C.R. Sadler, moved the following amendment:

“That the words in Recommendation (A) be replaced by:

(A) The benefits of the Administration’s preferred option for future waste and recycling services ‘Option 2’ be noted, but that the Council continue to explore both ‘Option 1’ and ‘Option 2’ until further financial and operational information about the Options is available to Members.”

Following a show of hands, the Mayor declared the amendment to be LOST.

PLANNING COMMITTEE

26th November, 2008

Members noted that an Extraordinary Council Meeting had been convened for Thursday, 18th December, 2008 at 7.45 p.m. for the specific purpose of considering a planning application and an application for conservation area consent at Hampton Court Station & The Jolly Boatman, Hampton Court Way, East Molesey.

Accordingly, the report of the Planning Committee meeting held on 26th November, 2008 was not considered at this meeting.

8. MAYOR'S CLOSING REMARKS

The Mayor announced that Mrs. Frances Rutter, Assistant Chief Executive was to be seconded to Epsom and Ewell Borough Council as interim Chief Executive. Members wished Frances every success with her new appointment. The Mayor also welcomed Mr. Alan Harrison to the Council as interim Head of Legal Services, following the departure of Mr. Paul Barber.

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The meeting commenced at 7.45 p.m. and concluded at 11.22 p.m.

N.C. COOPER
Mayor

Committee and Member Services Officer

Mrs. M. Hayes - Committee and Member Services Manager

Other Officers in attendance

R. Moran	- Chief Executive
Mrs. S. Selvanathan	- Strategic Director – Resources
D.R. Wiltshire	- Strategic Director – Services
Mrs. F. Rutter	- Assistant Chief Executive
Ms. B. Greenstein	- Head of Executive and Member Services
A. Harrison	- Interim Head of Legal Services
M. Monk	- PR and Communications Officer
G. Speller	- Principal Planning Officer